



नालन्दा खुला विश्वविद्यालय
Nalanda Open University

Website : nalandaopenuniversity.com
E-mail : nalopuni@sancharnet.in
nou@nou.ac.in

तुतीय तल, बिस्कोमान भवन, पश्चिमी
गाँधी मैदान, पटना-800 001
3rd Floor, Biscomaun Bhawan, West
Gandhi Maidan, Patna-800 001
Phone No. : 0612-2201013, 2206916
Fax No. : 0612-2201001

Ref. No. _____

Date : _____

SHORT TENDER NOTICE
TENDER NO. 02/2015

Sealed tenders are invited from reputed manufacturers/Authorized dealers/Authorised suppliers having ST/TIN/VAT No. for the supply of following items.

Sl. No.	Item	EMD
1.	LENOVO THINKPAD X250 Model No. (20CLA0AHIG) with 8 G.B. RAM	₹10,000/-

Tender form may be obtained from the office of Nalanda Open University, 3rd Floor, Biscomaun Bhawan, Patna-800 001 or from the tender section of website of Nalanda Open University : www.nalandaopenuniversity.com; www.nou.ac.in.

Tenderers must submit their tender on prescribed format only along with refundable Earnest Money of Rs. 10,000/- (Rs. Ten Thousand) in the shape of Bank Draft drawn in favour of Nalanda Open University payable at Patna by 4.00 PM of 29.06.2015 . The technical bid will be opened on the same date at 5.00 PM in presence or tenderers or their authorized representatives.

Registrar (E)



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TENDER DOCUMENT FOR THE PURCHASE OF LAPTOP
TENDER NO. 02/2015

Nalanda Open University, Patna invites Rates & Technical Details for **Supply & Installation of following items** in sealed envelope (Two-Bid System) from the **Manufacturers or their authorized representatives** having ST/TIN/VAT No. as per details given below :

Sl. No.	Specifications of the Items	Quantity	Unit wise Rates in Figure	Unit wise Rates in words
1.	LENOVO THINKPAD X250 Model No. (20CLA0AHIG) Intel Core i7-5600U / Integrated 802.11 n WIFI LAN + Bluetooth / 8 GB DDR III Memory (Single DIM SLOT) / 1TB GB SATA HDD @ 5400 RPM / 12.5" LED BACKLIT ANTI GLARE Display with HD Face Tracking Camera / FINGER PRINT READER / MS Windows 8.1 Professional (64 Bit) / Card Reader / 1X USB 3.0 , 1 X USB 2.0, VGA Port , RJ 45 Port /GB LAN / 3.5mm Audio Port / Mini Display Port / Precision Back Lit Keyboard, Touch Pad with Track Point/Stereo Speakers with Dolby Enhanced Audio / 6 Cell Battery up to 9+ Hours Battery Life / Approx Weight - 1.3 KG/ 3 Years Onsite Warranty / Carry Bag (Fully complete functional bundle)	Four		

Instruction to Tenderers :

- (1) The offers are invited in two envelop system. Envelop I shall contain Technical papers, EMD etc and shall be marked as (Technical offer for Item).
Envelop II shall contain only price bid on the prescribed NOU format. Any change in specification or format shall summarily reject the offer. The envelop shall be marked (Price Bid for Item).
Both the envelops shall be enclosed in a separate envelop marked as ("Offers for Item").
- (2) The technical offer shall include the following :
 - (i) Authorization from the manufacturer that the tenderer is authorized dealer of the product.
 - (ii) Copy of TIN, VAT, PAN and Sales Tax registration.
 - (iii) EMD of Rs. 10,000/-.
 - (iv) Technical Specifications/brochures of the equipment.
- (3) Financial Bid shall be enclosed on prescribed format in Envelop II duly marked so on the envelop to be placed with technical bid.



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- (4) The tenderer must give complete specification of the items to be supplied along with technical details of the equipment.
- (5) The EMD shall be paid in the form of Bank Draft in favour of Nalanda Open Univeristy payable at Patna.
- (6) The tender document may be collected during office Hrs. (from 10.30 AM to 5.00 PM) on all working days (Monday to Saturday). It can also be downloaded from the NOU website (www.nalandaopenuniversity.com or www.nou.ac.in).
- (7) **Tenderers are advised to quote their price in the original format & original paper. No changes in the tneder paper are accpetable.** Any changes/suggestions etc. may be added on separate sheets of paper. NOU shall have right to accept or reject the same without assigning any reasons thereof.
- (8) Quoted price must be inclusive of all taxes and with three year warranty on equipment.
- (9) Important Dates :
 - (a) Date of commencement of sale of Tender Document : **13/06/2015**
 - (b) Last date and time for receipt of Tender Document : **29/06/2015, 4.00 PM**
 - (c) Technical Bid opening date : **29/06/2015, 5.00 PM**
 - (d) Financial Bid opening date : **30/06/2015, 5.00 PM**
- (10) All Tender Documents must be accompanied with the Earnest Money of Rs. 10,000.00 The Earnest Money Deposit is to be paid in the form of Bank Draft in favour of the Nalanda Open University payable at Patna. The Earnest Money must be enclosed with Technical Bid.
- (11) The details of Bank Draft Number of Earnest Money Depoist must be endorsed on top of envelop containing Technical Bid. The University shall not be responsible for any delay in receiving/sending of Tender Document by post.
- (12) The University reserves the right to accept or reject any bid, without assigning any reason thereof. No correspondence in this regard will be entertained. Earnest Money shall be forfeited in case it is found at any stage that information/particulars regarding supply of tendered item (s) or the supplier are false.
- (13) The University also reserves the right to reduce/increase quantity of items to be purchased.
- (14) All items shall have all the accessories supplied by the manufacturer.
- (15) The tender should be addressed to the undersigned and should be delivered in person or sent by Registered post so as to reach the University by due date. No tender will be accepted after the due date and time.

Registrar (E)